

## Fact Sheet

### Registration Fees:

Category	Special Rate	Early Bird Rate	Regular Rate	On-Site Rate
Expires	January 9	March 27	May 1	
Conference Fee	\$950	\$1,200	\$1,500	\$1,800

The above conference registration fees include all conference materials and scheduled meal functions and activities. The registration fee does not include air or ground transportation, hotel accommodations, and any non-conference meals.

### Group Discount:

Any company registering four (4) or more attendees at the same time from the same company will receive the discounted rate of \$1,000 per registration. The group discount will apply only after the Early Bird Rate expires on 27 March. A group discount code will be required for all four (4) or more attendees to enter when they register online.

### Hotel Information:

All hotel room reservations should be made directly with the hotel. **Reservations should be made online via an AspenTech exclusive hotel reservation site in order to obtain the special conference hotel room rate of \$230 ++.\*** Alternatively, you may call the hotel to reserve your hotel room by using either phone number provided below. Please indicate "AspenTech" as a reference to receive the discounted group rate when calling. A code is not required when registering via online via the exclusive AspenTech reservation website provided.

Reservations should be made by 16 April 2010 in order to receive the discount room rate. The discount rate will be extended 3 days pre and post conference dates based on availability at the hotel.

**Hotel Name:** The Westin Copley Place, 10 Huntington Avenue, Boston, MA.02116

**Phone:** 617-262-9600 or 1-800-937-8461

**AspenTech Reservation Website:** <http://www.starwoodmeeting.com/StarGroupsWeb/res?id=0908205554&key=7AABD>

\* AspenTech Room Rate: \$230 per person per night plus applicable state and local taxes, currently at 12.45%. The conference room rate includes complimentary internet access.

### Ground Transportation:

The Westin Copley Place does not provide airport shuttle service. The distance from Logan International Airport to the hotel is approximately four (4) miles.

Average taxi fare one-way is \$35 - \$40 USD. The cost of individual transport via sedan is generally around \$75 each way.

## **Cancellation Policy:**

Conference cancellations must be received in writing by email and sent to Emily Ward at [eward@garnishevent.com](mailto:eward@garnishevent.com). Cancellations received prior to 12:00 PM on March 26, 2010 will be refunded minus a \$50 administrative fee for processing. Cancellations received after March 26, 2010 will not receive a refund. Cancellations received after March 26, 2010 can be transferred to another attendee name from the same company. This should be done through the registration website.

All hotel reservation cancellations must be made directly with the hotel.

## **Visa Assistance:**

If you require a letter from AspenTech in order to obtain a travel visa to attend the conference, please click on the Visa Support Form link below.

[http://www.aspentech.com/partners/visa\\_req\\_sales\\_0509.cfm](http://www.aspentech.com/partners/visa_req_sales_0509.cfm)

## **Event Attire:**

Business Casual. It is recommended that you dress in layers. Umbrellas are handy for the possible spring showers.

## **Weather:**

The average temperature for Boston in May is:

High – 67 degrees F

Low – 50 degrees F

Average rainfall is 3.2 inches

## **Recreation/Activities:**

To obtain updates on activities and recreation in and around Boston in May 2010, click on [What's Happening in Boston](#) or contact the Westin Copley Place Concierge at 617-424-7504 or email the Concierge Manager at [dedo.dixon@westin.com](mailto:dedo.dixon@westin.com).